

GDPR Compliance Activities

The Clerk has started to update the audit questionnaire, and has identified the following issues that may require consideration:

1. Parish Website – working with the Webmaster to
 - look at the privacy notice
 - existing consents relating to information held and published on the website
 - reviewing consent document for parties submitting information on website so that they can specify images, text etc

2. General Issues
 - Exchanging information by e-mail – good practice for holding, disseminating and deleting e-mails and possible means to further improve data security
 - Identifying and recording information held on Parish Lap top, Bit locking laptops for full encryption and use of cloud based storage to reduce copies available
 - Identifying and recording hard copy information held by the parish

3. Consultation data for Neighbourhood plan

Once this work has been completed it should be possible to complete the Register of Processing and Data Protection Impact Assessment (DPIA) and a future action plan.